



**FOUNDATION UNIVERSITY  
ISLAMABAD RAWALPINDI CAMPUS  
DEPARTMENT OF SOFTWARE ENGINEERING**

**FURC-ACD-HODSE-746**

**JULY 15, 2019**

**MINUTES OF THE DEPARTMENTAL BOARD OF STUDIES MEETING**

**HELD ON MONDAY, 15 JULY 2019**

Departmental Board of Studies meeting under the chairmanship of HoD (SE) was held on Monday 15<sup>th</sup> July 2019 in the Conference Room of FURC at 14:00 Hrs. Following members were present:

1. Dr. Muhammad Shaheen, Dean (E & IT)
2. Dr. Shariq Hussain, A/HoD, Assistant Professor, DSE
3. Dr. Shariq Bashir Associate Professor, DSE
4. Dr. Muhammad Ishtiaq, Assistant Professor, DSE
5. Dr. Maryam Kausar Assistant Professor, DSE
6. Dr. Muhammad Habib, Assistant Professor, DSE
7. Dr. Arif Jamal, Assistant Professor, DSE
8. Mr. M. Aqeel Iqbal, Assistant Professor, DSE
9. Ms. Nida Tasneem, Lecturer DSE

Agenda of the meeting and recommendations of the board are listed below:

S. No.	Agenda Items	Decisions / Recommendations	Action By
1.	Review and implementation progress of previous BOS recommendations	<ul style="list-style-type: none"><li>• Review and implementation status of the last BOS meeting was discussed. It was observed that most of the suggestions of the last meeting were implemented and the rest were forwarded to the higher bodies for approval.</li></ul>	BOF
2.	Approval of BCSE/BSCS/BS(I ET) Program objectives, course outlines and results	<ul style="list-style-type: none"><li>• Program objectives of all BS/MS programs were circulated by email to all BOS members for review.</li><li>• The program objectives were discussed and approved by the BOS.</li></ul>	BOF

3.	Rename degree title of BCSE to BSSE	<ul style="list-style-type: none"> <li>It was agreed to update the degree title name to BSSE in accordance with HEC.</li> </ul>	BOF
4.	Adoption of new HEC curriculum 2017	<ul style="list-style-type: none"> <li>The department has already adopted HEC Curriculum 2017 and applied on Fall-2018 and Spring-2019 batches. A formal approval from university statutory bodies is required to harmonize the adoption process.</li> <li>Adoption of curriculum for MS(SE), MS(IS) and MS(AI) programs</li> </ul>	BOF
5.	Formation of PHD review committee	<ul style="list-style-type: none"> <li>A committee for addressing PHD students' academic grievances is to be established to hold sessions with the PhD students as well as supervisors and give action recommendations through which the status of their degree can be determined. The committee members will include supervisors, Dr. Muhammad Ishtiaq, Dr. Arif Jamal under the supervision of Dr. Maryam Kausar.</li> </ul>	BOF
6.	Formation of Result review committee	<ul style="list-style-type: none"> <li>Due to massive probation cases it was advised by BOS to form a Result review committee who will review the result of probation cases and will put forward the reports in front of HOD. The HOD will communicate with the respective individuals and may recommend them to do changes.</li> <li>Changes in the working of CMS was discussed that will allow the HOD and Dean to have access to students complete result before forwarding to Exam department.</li> </ul>	BOF
7.	Summer 2019 course offering	<ul style="list-style-type: none"> <li>Matter is approved by the members with mutual discussion.</li> </ul>	BOF
8.	SDP offering in summer	<ul style="list-style-type: none"> <li>The inclusion of 'I' grade instead of 'F' may be considered in the examination system for only SDP/FYP course, as grading 'F' on transcript shows a negative image of the university degree.</li> <li>SDP will be considered as a repeat course in summer.</li> </ul>	BOF
9.	Appointment of New BOS Members	<p>External Member:</p> <ul style="list-style-type: none"> <li>Mr. Syed Jawad Hussain (Askari Cement Ltd.)</li> </ul> <p>Faculty Members</p> <ul style="list-style-type: none"> <li>Dr. Arif Jamal Malik</li> <li>Dr. Aaqif Afzaal</li> <li>Dr. Sajid Ali Khan</li> </ul>	BOF

Dr. Muhammad Shaheen \_\_\_\_\_

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Ms. Nida Tasneem \_\_\_\_\_

**(Dr. Shariq Hussain)**  
Chairman  
(BOS) Department of Software Engineering

Dean (E & IT) \_\_\_\_\_

Director(FURC)\_\_\_\_\_

Rector(FUI)\_\_\_\_\_ (Ratification)